APPRENTMENT OF DEAN OF FACULTY OF BUSINESS AND ECONOMICS

The Board of the South East European University invites applications from outstanding candidates for the position of Dean of the Faculty of Business and Economics, from 1 January 2012.

The University is established under the law of the Republic of Macedonia as a private-public not-for-profit institution, and since its foundation in 2001 with funds donated by the European Union, the United States of America and OSCE member states, has grown to a size of some 7000 students, and 400 staff. Its main campus is in Tetovo, and it also provides teaching in some subjects in the capital city, Skopje.

Structured in five Faculties (Business and Economics, Computing Sciences and Technologies, Languages Cultures and Communications, Law, Public Administration and Political Sciences), the University provides opportunities for students at first (BA/BSc), second (MA/MSc) and third (PhD) cycles, and carries out research in all fields. Its programmes are compliant with the Bologna Process adopted by the Republic of Macedonia, and are accredited by the Macedonian authorities. The campus in Tetovo has adopted an Eco-Campus Plan 2012. The University has received excellent reports from the European Universities Association Institutional Evaluation programme, has ISO 9000 accreditation, and attracted widespread praise for its innovative and high quality approach to higher education in the region.

Most programmes are delivered in either the Albanian or the Macedonian language, but from 2008 the University has gradually introduced programmes in the English language, including a new dual degree programme in collaboration with the University of London International Programmes. It is the Board’s intention to move towards a greater use of English in teaching and research over the next three years, particularly in the Faculty of Business and Economics.

The Dean is accountable first to the Faculty Council and then to the Rector. The position is open to candidates holding the degree of PhD (or its equivalent recognised in R Macedonia), and with sound teaching, research and managerial experience in a relevant discipline. Fluency in the English language is essential. A knowledge, or ability to learn, one of the local languages (Albanian or Macedonian) will be an asset.
Since SEEU is a national institution, the remuneration package for the position will be based on a local salary with some enhancement for non-citizens. The appointment is available until August 2013 in the first instance.

You are requested to submit to the Human Resource Office (hroffice@seeu.edu.mk):

- Academic CV,
- SEEU application filled out online
- A brief Statement on your proposed activities to lead the Faculty.

All shortlist candidates will be contacted for further instruction, including a request for full academic dossier.

Further particulars of the position and the application procedure are available from the Human Resources Office: hroffice@seeu.edu.mk. The closing date is 31 December 2011.