

Based on Article 59 of the Law on Electronic Communications (Official Gazette of R. of Macedonia, number 39/14, 188/14, 44/15, 193/15, 11/2018, 21/18, and 98/19) and Article 27, paragraph 1, item 6 of the Statute of South East European University, the University Board, at its meeting held on 09.09.2019 approved the following:

RULE ON USAGE OF TELEPHONE NETWORK

I. Subject of regulation

Article 1

This Rule defines usage of the telephone network by all persons employed at the University as well as other issues and obligations related to official work and responsibility.

II. Manner of use of telephone network

Article 2

To ensure a cost-effective service, the Secretary-General regulates policies limiting access to the network by individuals and by types of call (local, national, international, mobile).

Article 3

Telephone usage is constantly monitored by the IT Department and retention of data about their use is made systematically. The Secretary General at any time has the authority to access this data and has the ability to generate different usability reports for certain time periods.

Article 4

Usage of the telephone network which is outside this Rule such as for private purposes, without authorization, or use in excess of set limits, is reported to the Human Resource Office which may issue a warning followed by the levy of a fine according to the cost of the call(s).

III. Final provision

Article 5

This Rule enters in force on 01.10.2019.