UNIVERSITETI I EVROPËS JUGLINDORE
УНИВЕРЗИТЕТ НА ЈУГОИСТОЧНА ЕВРОПА
SOUTH EAST EUROPEAN UNIVERSITY

Study program	Social Work and Social Policy (2021/2022)
Faculty	Contemporary Social Sciences
Study Cycle	Second Cycle (Postgraduate)
ECTS	120
Code	/SWSP120
Title	Master in Social Work and Social Policy
Accreditation date	01.07.2021

Description of the program

Aims of study program:
- Acquiring knowledge about social works with individuals, families, groups and local communities who are at social risk or encounter social problems.
- Acquiring knowledge for overcoming social inequalities and contributing to vulnerable social groups.
- Acquiring knowledge for providing services without discrimination based on race, gender, ethnical background, religion, economic status, age, etc.
- Acquiring knowledge for creating social policies in the fields of social protection, social security, employment, education, housing, etc.

Career

The study program will have a significant contribution in enabling students to develop innovative knowledge, skills, abilities and competencies in the field of social work and social policy. As such it will have a significant contribution in enabling students to build professional careers by gaining higher education qualifications in line with the needs of the labour market. For this reason, this program creates staff who will manage social services, with the right skills to to provide service tailored to meet the contemporary problems of individuals and society. In accordance with the strategies and programs at central and local level, in terms of strengthening the role of social centers and de-institutionalization, graduates of this program will respond to the needs for human capacities in these structures and system.

Learning outcomes

Knowledge and understanding

Demonstrates knowledge and understanding of the scientific field of study which is build on previous education including knowledge from theoretical, practical, comparative and critical conceptual perspectives in the field of study of social work and social policy and according to the appripriate methodology. Understands a specific field and recognizes current issues related to scientific research and new sources of knowledge in the social sphere. Demonstrates knowledge and understanding of different theories and methodologies in social work and social policy.

Applying knowledge and understanding

Demonstrates competencies to identify, analyze and solve problems faced by individuals, families, groups, local communities and other phenomena in the social field. Demonstrates ability to find and substantiate arguments within the framework of the field of study.

Making judgement

Ability to collect, analyze, evaluate and present information, ideas, concepts from the relevant data within the competencies of the social protection system. Makes proper assessment taking into account the personal, social, scientific and practical apects which a social worker should have. Ability to evaluate theoretical and practical issues, to give explanations for the causes and to choose the right solution.

Communication skills

Ability to communicate and discuss with professional and non- professional audiences about information, ideas, problems and solutions. Ability for independent participation with professional approach in specific, scientific and interdisciplinary discussions.

Learning skills

Takes the initiative to identify the needs for further knowledge and learning with a high level of independence.

List of courses

Semester 1

- [CM139] [6.0 ECTS] **Ethics of Social Work**
- [CM140] [6.0 ECTS] **Social Work in the NGO Sector**
- [CM141] [6.0 ECTS] **Labor Law and Labor Relations**
- [6.0 ECTS] **General elective course**
- [6.0 ECTS] **Professional elective course**

Semester 2

- [CM142] [6.0 ECTS] **Basics of Counseling**
- [CM143] [6.0 ECTS] **Youth Work in the Community**
- [CM144] [6.0 ECTS] **Planning of Social Development**
- [6.0 ECTS] **General elective course**
- [6.0 ECTS] **Professional elective course**

Semester 3

- [MCDP1010] [6.0 ECTS] **Research Methodology**
- [CM145] [6.0 ECTS] **Social Management**
- [CM146] [6.0 ECTS] **Organizing Administrations and Social Services**
- [CM147] [6.0 ECTS] **Social Policy of the European Union**
- [6.0 ECTS] **General elective course**

Semester 4

- [MCPA4010] [30.0 ECTS] **Master Thesis**

Description of courses

Core courses

- **Ethics of Social Work**

Objectives of the curriculum: - Has knowledge and understands the semantics and the concepts of morality of ethics, standards of behavior, moral judgment and moral philosophy. - Develops an approach on the moral position in the professional life. - Sets up clear views on the rights and responsibilities of the employee in state and public administration. - Is able to face with problematic ethical situations. - Has sense for the character that is required in the profession of the administrator. - Is informed through literature, about ethics in the field of public administration. - Is ready to use communication tools and to respect ethical standards in working with state institutions and public actors.

- **Social Work in the NGO Sector**
  To gain scientific and in-depth knowledge of the most important approaches to the problems of young people in society and to study the ways in which different groups of young people participate in social life, the construction of specific subcultures and life styles. Students are introduced to the state youth policy.

- **Labor Law and Labor Relations**
  Labor Law is a separate and independent legal discipline in the legal system. The basic subject of study and arrangement is the employment relationship itself. The course syllabus "Labor Law" consists of two parts: Part One - General and Basic Issues of Labor Law and Part Two - Labor Relations. The first part covers general-theoretical questions such as: subject, definition, meanings, and place in the legal system, characteristics, and relation to labor law with other legal disciplines, development, domestic and international sources. In addition to the introductory remarks, in this section considerable attention is paid to the collective agreements and the International Labor Organization (ILO).

- **Basics of Counseling**
  The purpose of this course is to provide students with a theoretical and practical experience of conducting counseling and evaluation in the social work. Students should be able to analyze and discuss contemporary approaches to counseling and evaluation in social work and their application in social work.

- **Youth Work in the Community**
  This course provides a contemporary socio-political perspective of politics and the youth as the most essential social group. Today's youth, besides being a subject of the most scientific analysis, it is essentially facing major local and global challenges to their careers and livelihoods. Young people are an integral part of a group in which they were born and live. But at the same time we are part of a complex structure of organizations which have their own problems particularly with political institutions. The course will summarize all theoretical and practical dilemmas in the field of relations of the young generation in political life and institutions of democratic society. The process of socializiation of the young generation and participation in public and political life, is known to be called by Freud as the Super ego and by Herbert Mead as communication with the environment. Topics will cover the process of youth and liberalism, public health and pathological phenomena like: alcoholism, drugs, prostitution, delinquency, etc. Considering the fact that the young generation is the future of the society, do we have proper political participation? Topics that will be elaborated in close relation with the problems of teenagers, collaboration with community, activism, the political life of youth, youth groups- gangs, youth movements, social changes in school, neighborhood, etc.

- **Planning of Social Development**
  Students acquire knowledge about scientific achievements in the field of social development, the importance and the need for the dynamics of social development, its forms, methods and areas of expression, compilation, planning and competencies.

- **Research Methodology**
  The purpose of this course is to provide students with knowledge and understanding of different scientific theories and methodologies. Initially the student will be introduced to the conceptual, theoretical definitions and examples of all existing methods of research, hypothesis, direct and indirect variables, validation of the results, the conclusions BIAS and scientific qualitative and quantitative methodologies, "ground research" methodology and other methodological approaches. In each chapter the student will work on practical assignments. After completing the course the student will be able to explain thoroughly and understand the importance of basic scientific concepts, effectively search and find information-relevant literature, identify, describe and formulate scientific problems, make a careful choice of alternative research approaches, thoroughly describe, compare and explain the advantages and disadvantages of different scientific methods for collecting quantitative and qualitative data, apply basic scientific methods to analyze quantitative and qualitative data, understand different frameworks for building theory and review and evaluate scientific publications.

- **Social Management**
  The course will address concepts and tools related to the management of social organizations, as well as the concept of collective influence. The course aims to expose students to a management perspective that is an alternative to traditional approaches to managing social organizations - a social governance approach based on a single concept of a professional role.

- **Organizing Administrations and Social Services**
  Students should master basic knowledge about effective organization and functioning of office work in state bodies, local authorities and various institutions and enterprises. The purpose of studying this course is for students to be ready at the required level to be able to complete their duties fully in an effective and responsible way.

- **Social Policy of the European Union**
  To gain in-depth knowledge of the supranational social policy practiced by the European Union (EU) and to acquire skills to apply specific EU social programs in a national context.

- **Master Thesis**
  This module enables students to transfer their research skills and knowledge and to do the most complex task-writing their master thesis. The module is designed to be fully practical and students to acquire the necessary knowledge and skills to approach writing the thesis. The module has unique return result-to enable students to write the master thesis with minimal difficulties, and with maximum efficiency. The course aims to improve research techniques and style of writing the paper, taking into account the prevention of the usage of illegal means, such as plagiarism and infringement of copyright, which are prohibited by the Statute of SEEU.

Elective courses

- **Social Work and Health Care**
  To gain knowledge about the theoretical and practical experience of implementing social protection. Students should be able to analyze and discuss modern approaches to protecting clients and to enable them to implement it.

- **Social Work in Education**
  To acquire advanced and specific knowledge about the social conditions in which education institutions develop. To communicate their understanding of these conditions and societal changes from educational research either orally or in written form; Doing small studies through: 1. Preparing relevant research questions; 2. Making studies; 3. Collecting and analyzing data in educational and social environments; 4. Presenting results in short research reports.

- **Preventive and Social Work**
  To gain in-depth knowledge of prevention as the basic and best ways of protection against mental disorders, behavioral disorders and other types of psychosocial problems, the methods and principles of primary, secondary and tertiary prevention. To gain knowledge about the role of social services in the preparation and implementation of the preventive programs, creation of preventive programs, inclusion of non-professionals in preventive activities.

- **Protection of Children**
  To gain in-depth knowledge about the legal aspects of children's protection (socio-political and normative-institutional aspect), focusing on the basic rights of children set out in the international and domestic legislation, as well as the mechanisms for their protection.

- **Conflict Resolution**
  Advanced knowledge of a scientific approach to the peaceful resolution of conflicts through modern methods. To get acquainted with the tools and activities related to conflict prevention, where students will be able to timely discover the possible sources. Acquiring adequate knowledge for active participation in peacekeeping processes, as well as preparing strategy and tactics for successful negotiation skills in the negotiation process. Implement a special methodology of strategy and tactics to the negotiation process.

- **Economics of Social Policy**
  Introducing the basic economic categories which are important for understanding economic and social processes. To gain knowledge and experience in linking the economy and the social system and the impact on social relations and policies.

- **Basics of Crisis Interventions in Social Work**
  To gain in-depth knowledge of the basic principles of the methods of clinical social work, as well as the basic psychosocial problems faced by patients who need hospitalization and the needs of their families. To gain knowledge about the social factors that influence the health, approaches and methods of social work with people with different health problems in the institutional and non-institutional health care, as well as acquiring knowledge about the health problems as a consequence of stress.

- **Social Work in Organizing the Community**
  Students get scientific and in-depth knowledge about the contribution of social work in planning, organizing, developing and strengthening the local community.

- **Social Work with People with Special Needs**
  Students gain unbiased knowledge about the theoretical and practical experience of implementing social care. Students should be able to analyze and discuss modern approaches to protect users and to enable them to implement it.

- **Poverty and Social Work**
  To get scientific and in-depth knowledge about the phenomena of poverty and social exclusion and to gain knowledge about analyzing the problems and measures that are taken for their resolution.

- **Analysis and Design of Questionnaires**
  The objective of the course is to focus on two general approaches to data analysis, namely, quantitative and qualitative. In terms of quantitative analysis, it focuses on the use of statistical analysis; in terms of qualitative analysis in which it is defined as those approaches that do not include quantitative approaches - or approaches that do not use numerical manipulation. Also, this course will analyze and present case studies, research methods, parts of social research, approaches to research design, implementation of empirical design, and multivariate analysis.

- **Public Finances**
  Students are provided with knowledge of public finance as one of the main roles of macroeconomic policy and fundamental instruments to the functioning of a national economy as a whole and as a subsystem of an economic system of the country. Students acquire knowledge of public good and costs for their provision, externalities, the distribution of public revenue, allocation and reallocation of revenue, comparative aspects of public finance in developed countries and those in transition, the specifics of the fiscal system of Macedonia, their trends and challenges, fiscal decentralization, etc. Acquisition of professional knowledge about the budget and extra-budgetary funds as the main instruments of fiscal policy, procedures about preparation, elaboration, composing, approval, implementation and controlling of the budget, as well as budgeting techniques at the local and central level.

- **Work Searching Strategies**
  The course is designed to encourage students in the process of early planning and career development. The process involves deep self-analysis, research of career planning and monitoring of preliminary strategies for employment, etc. The philosophy of the course is that this process is ongoing, systematic and aims at a life filled with work which is part of the overall plan for personal development.

- **Leadership and Learning**
  The course aims to enable students to identify how leaders and managers are developing and implementing the achievement of the mission and vision in a given public sector organization; developing the values required for long-term success and their application through appropriate activities and habits; how leaders and managers are personally involved in providing assurance that the systems for managing the organization will be developed and implemented. It also informs them about how the organization accomplishes its mission and vision through a clear strategy based on the views of all interested parties, supported by all relevant policies, plans, goals and processes.