Study program	**Albanian Language, Culture and Literature**
Faculty	Languages, Cultures and Communications
Study Cycle	First Cycle (Undergraduate)
ECTS	180 / 240
Code	N-ALB
Title	Professor of Albanian Language, Culture and Literature
Accreditation archive number [180]	03-5/4
Accreditation archive number [240]	03-807/8 (12.07.2018)
Decision for running of the program	03-807/8 (12.07.2018)
Accreditation date	22.01.2018

Description of the program

The study program has been compiled in that way so as to provide students access in the field of language and literature while relying on the latest trends in these study fields.
Students have the opportunity of acquiring broader knowledge having in consideration the variety of subjects to be offered. Courses included in this program represent perspectives which are based on theories that are closely related to the practical application in the area of language, culture, arts, education and communication.
The main objectives are as follows:
- Prepare students for the position of leaders in educational, cultural and scientific institutions in the country and abroad;
- Prepare students to build their careers in their respective specialized fields, in the public, private and non-governmental sector;
- Offer a series of modules which include the grounds of knowledge and get the students closer to professions which more or less are connected to the the sphere of education, culture and teaching.
- Enable the acquisition of research skills in the field of linguistics and literature.
- Enable the acquisition of linguistic and literary experiences and apply them in the public, private and non-governmental sector;
- Develop students' critical thinking skills.
- Enable students to actively get involved in lectures and carry out independent research in all aspects of social, educational, cultural and scientific organizations.
- Enable the development of personal communication, research and other skills necessary for employment.
- During the program, students have the opportunity to undertake the practical work sessions (internship), which would help them apply their skills and knowledge acquired during their course of study.
- The program composition aims at balancing fundamental knowledge and specific professional skills.

Career

Graduates from the program Albanian Language, Culture and Literature, pursue the fulfillment of their professional criteria in various different fields of employment. Our main focus is on the preparation of teachers of Albanian language and literature, and all of those that will manage to graduate from our department at SEE University with a good success, will have the potential of becoming good teachers of Albanian Language, Culture and Literature. However, our undergraduate study program does not focus only on the linguistic aspect. We also prepare specialists and researchers of the Albanian literature and culture. Our graduates will be well-prepared for the labor market. Indeed, language, social, cultural and artistic elements, comprising the field of Albanology, imply that graduates will be well-prepared to serve and work as teachers, instructors, translators, writers, authors, journalists, etc.

Learning outcomes

Knowledge and understanding

Acquires general knowledge in the field of linguistics, literature, methodology and translation. With regard to the field of linguistics, students acquire basic knowledge on dialects, language structures, literary norms, the position of language in the society, contacts with other languages and the history of languages.
As regards the field of literature, students gain insight about oral literature, theory of literature, genres, and literary directions, as well as literary periods starting from ancient literature to contemporary literature. The students are introduced to contemporary methods and strategies in teaching and verbal communication. They also gain knowledge about language styles, semantics and types of translation.

Applying knowledge and understanding

Can be applied in many public state institutions, in teaching, working as teachers and instructors in primary and secondary schools. The knowledge from the field of language and literature can be utilized for research in institutes of Albanology; for writing texts of different genres, in journalism; for editing texts in print and electronic media, as well as any kind of text in any genre and style; simultaneous interpretation in private and public institutions, such as bilingual municipalities, ministries and other governmental bodies, courts of law, and other similar institutions; in international organizations, translation of books and other materials, etc.

Making judgement

They possess skills to assess and compile curricula and syllabi in the field of languages and literature in primary and secondary schools. They are also able to evaluate and compare translations from other languages; assess proofreading and editing of various different literary texts and other types of text. They can also evaluate literary works from the aspect of composition, by separating cultural and artistic values of the works in question. They can be chosen by some professional juries in the field of linguistics, folklore and literature to assess linguistic research, or genres such as poetry, drama, etc. They are also able to get engaged in research teams, compile lists of textbooks based on the readers' age, etc.

Communication skills

Are able to compile and assess plans and curricula in the field of language and literature in primary and secondary schools; have the ability to compare and contrast translations from one language to another; can assess proofreading and editing of different types of texts; can assess works from the aspect of their composition, by taking a critical approach towards them and by highlighting cultural and artistic values of the given work. They can be selected in some professional jury in the field of linguistics, folklore, and literature, in order to review language research Works, poetry, narrations, plays, etc. They are able to get engaged in research teams, compile lists of readers based on their specific age, etc.

Learning skills

They possess the necessary skills to teach a grammar and/or a literature class, in accordance with syllabi and curricula in respective schools; they can also translate scientific texts and artistic literature in languages in contact, i.e. in their mother tongue and vice versa. They can also take part in scientific discussions, in seminars, get updated with latest trends in the field of languages, literature, teaching and translation. They are also able to write reviews on school programs and textbooks, and other theatrical pieces or literary works, mainly poems and novels. They have professional skills to select appropriate readers for kids and grades. They can become spokespeople of political parties or other institutions and organizations.

List of courses

Semester 1

- [CAL-105] [6.0 ECTS] **Folk Literature**
- [CAL-104] [6.0 ECTS] **Phonetics and Phonology 1**
- [CAL-103] [6.0 ECTS] **Dialectology 1**
- [3.0 ECTS] **Elective course - Albanian/Macedonian Language**
- [3.0 ECTS] **Elective course - English Language**
- [6.0 ECTS] **Free elective course**

Semester 2

- [CAL-204] [6.0 ECTS] **Phonetics and Phonology 2**
- [CAL-202] [6.0 ECTS] **Dialectology 2**
- [CAL-205] [6.0 ECTS] **History of old Albanian Literature**
- [6.0 ECTS] **Free elective course**
- [3.0 ECTS] **Elective course - English Language**
- [3.0 ECTS] **Elective course - Albanian/MacedonianLanguage**

Semester 3

- [CAL-302] [6.0 ECTS] **Morphology 1**
- [CAL-304] [6.0 ECTS] **Albanian Literature of the Renaissance 1**
- [EAL-501] [6.0 ECTS] **Lexicology and Semantics 1**
- [6.0 ECTS] **Elective course - English for specific purposes 1**
- [6.0 ECTS] **Free elective course**

Semester 4

- [CAL-402] [6.0 ECTS] **Morphology 2**
- [CAL-404] [6.0 ECTS] **Albanian Literature of the Renaissance 2**
- [EAL-601] [6.0 ECTS] **Lexicology and Semantics 2**
- [6.0 ECTS] **Elective course**
- [6.0 ECTS] **Elective course - English for specific purposes 2**

Semester 5

- [EAL-502] [6.0 ECTS] **Syntax 1**
- [CAL-504] [6.0 ECTS] **Albanian Literature after Independence**
- [CAL-505] [6.0 ECTS] **Methodology of Albanian Language**
- [6.0 ECTS] **Elective course**
- [6.0 ECTS] **Elective course**

Semester 6

- [EAL-602] [6.0 ECTS] **Syntax 2**
- [CAL-603] [6.0 ECTS] **Contemporary Albanian Literature**
- [LCC-601] [6.0 ECTS] **Capstone Project**
- [6.0 ECTS] **Elective course**
- [6.0 ECTS] **Elective course**

Semester 7

- [EAL-303] [6.0 ECTS] **General Linguistics**
- [CAL-701] [6.0 ECTS] **Overview of the World Literature**
- [CAL-702] [6.0 ECTS] **Stylistics and Pragmatics**
- [6.0 ECTS] **Elective course**
- [6.0 ECTS] **Free elective course**

Semester 8

- [CTAM1050] [6.0 ECTS] **Balkan Linguistics**
- [CTTA70] [6.0 ECTS] **History of Albanian Language**
- [CAL-801] [6.0 ECTS] **Comparative Literature**
- [LCC-802] [6.0 ECTS] **Project - Case studies**
- [6.0 ECTS] **Elective course**

Description of courses

Core courses

- **Folk Literature**
  Course objectives: - Introduction to Albanian popular literature and course contents; - Enable students detect and identify the literary characteristics and genres. - Introduction to verses and the oral literature poetry; - Gain skills and abilities to analyze popular creations and identify the era of the emergence and development of this specific kind of literature.

- **Phonetics and Phonology 1**
  Course objectives: - Acquire general knowledge in the field of language, phonetics and phonology in Albanian, including the methodology of studying the high values of language culture. - Acquire knowledge in the field of the Albanian language and culture and apply it in research activities within the Albanologic institutes. - Gain writing skills regarding general texts, monographs, reviews, get acquainted with the handwriting and language standards, historic movements and the establishment of the standard Albanian language. - Acquire basic knowledge about the phonetics and phonology of the Albanian language through a serious research presentation of the whole material by applying the most recent methods and strategies (acoustic and visual means) and verbal communication.

- **Dialectology 1**
  Apart from the general information provided on the subject of dialectology as such, the main topics include the historical development of dialects, classification of dialects and sub-dialects in all Albanian regions; the dialectological changes from the phonetic, morphologic, syntactic, lexical and phraseological aspect and also dialectological transcription is also studied. Other characteristics of Albanian dialects and sub-dialects are also analyzed.

- **Phonetics and Phonology 2**
  Course objectives: - Continuation of Phonetics and Phonology 1; - Study items: voice and phonemes, transformation of sounds and divison based on speech organs; - Division of sounds (vowels and consonants); - The accent of the Albanian language ; - Syllables and types of syllables in Albanian;

- **Dialectology 2**
  - Dialectological transcription, signs for expressing phonemes; - Historic development of dialects; - Phonetic and grammatical characteristics; - Synchronic and diachronic descriptions of dialects; - Relations between dialects and standard language; - Dialectic features incorporated to enrich, cleanse and develop the language; - Social formations that influence the division of the language; - The ancient dialects of the Arberesh living in Italy, Greece, Ukraine, Zadar, etc. will be studied in particular because they have maintained some archaic forms of the Albanian language and are of great interest to the Albanian dialectology today.

- **History of old Albanian Literature**
  Course objectives: - Get introduced to the beginnings of the Albanian literature - Get introduced to the nature of topics and motifs of ancient literature - Get introduced to the language and style of the language in this period - Gain knowledge about works and authors of this period up to the era of national renaissance - Acquire knowledge and skills and abilities to recognize the social and cultural events in which this type of literature developed.

- **Morphology 1**
  Course objectives: - Students gain general knowledge in the field of language, namely morphology and they are acquinated with morphemes in Albanian. - Acquire the methodology and the study of great linguistic values in the field of words and their content; - Get informed about the history of the Albanian language and culture, thus gaining

more knowledge about morphemes, basic grammatical notions and categories, or parts of speech, such as nouns, adjectives, verbs, adverbs, as well as particles, articles, linking words, etc. - Students get acquainted with the role of the words in a sentence. - All parts of speech are carefully examined and studied within this subject.

- **Albanian Literature of the Renaissance 1**
  Course objectives: - Get acquainted with general characteristics of the period of our national renaissance. - Introduction to romanticism and artistic literature of the time; - Acquire knowledge in the recognition of all the characteristics and features of this period; - Acquire knowledge about the influence of European Enlightenment and renaissance in the Albanian literature of the national renaissance period. - Get acquainted with the development and activities of romanticism of the Arberesh colony. - Get acquainted with the Albanian verse, the literary genre and poetry from this period of the Albanian literature.

- **Lexicology and Semantics 1**
  This subject deals with the characteristics of Albanian words as well as their historic development and values. The lexical semantic of the Albanian language: ways of its development and the concept of the system in semantics. The main categories of semantics: the lexical meaning and lexical movement, structures of lexical meaning, the theory of lexical and semantic fields. Phenomena in lexical semantics: the derivation of lexical meanings in Albanian, emotional nuances as components of meaning, semantic movements and language tropes. Semantic movements in word-formation. Types of lexical meaning and their explanation.

- **Morphology 2**
  Course objectives: - Continuation of morphology 1; - Previously acquired knowledge to be applied in this course; - Word groups; - Morphological division of words (parts of speech); - Changeable (nouns, adjectives, pronouns, verbs and number); - Unchangeable (adverbs, particles, linking words, exclamations);

- **Albanian Literature of the Renaissance 2**
  Course objectives: - Introduction to the works of Albanian authors of the national renaissance; - Introduction to cultural – social circumstances in which those works were developed; - Acquire abilities to analyze the relation between the text and context; - Be able to perform a comparative analysis; - The possibility of interrelating the acquired knowledge with the theoretical-literary terminology; - Generate skills to study the Albanian literature from the era of romanticism within the context of general literature;

- **Lexicology and Semantics 2**
  The second part of the program includes: homonyms, synonyms, and antonyms in Albanian language. Paradigmatic groups of words based on their construction and meaning: sentences formed with and/or without affixes, compound and subordinate clauses. The phraseology of the Albanian language has a special place in this course: words, collocations, phraseological units, classification and usage of phraseological units in speech. The lexicon of the standard Albanian language. The development of Albanian lexicography, including the history of the publication of dictionaries, classification of dictionaries, and the theoretical and practical work in the compilation of those dictionaries.

- **Syntax 1**
  The objectives of this course are as follows: Introduce students to the correct usage of words in compound sentences; get them acquainted with the combinations, starting from the smallest units to the biggest ones. Through this subject, students acquire knowledge about the correct usage of the Albanian language in accordance with linguistic norms in different spheres of social life, as future teachers of Albanian language in schools and other educational institutions. In addition, this knowledge represents the basis of the extension and further development of linguistic knowledge in general.

- **Albanian Literature after Independence**
  Course objectives: - Get acquainted with the post-independence literature. - Get acquainted with the authors and writers of this period. - Gain knowledge and abilities in understanding the poetry of the most renowned representatives of this period. - Gain knowledge and abilities in understanding the novels of the youngest representatives of this period. - Acquire skills to understand the theoretical-critical phenomena of the authors of this period.

- **Methodology of Albanian Language**
  The subject aims at enabling students to transfer their acquired knowledge and skills as easy as possible. Current

teaching methods and forms make it possible for everyone to transfer their knowledge and skills through the most current forms of work foreseen in contemporary didactics. This excludes the old-fashioned forms of work, and students will get acquinated with the completely new and modern ways of teaching and learning. This includes, but is not limited to, videos, internet, modern teaching, learning and classroom management tools such as Google Classroom, and even social media networks such as Facebook, etc.

- **Syntax 2**
  The objectives of this course are as follows: Introduce students to the correct usage of words in compound sentences, get them acquainted with the combinations, starting from the smallest units to the biggest ones. Through this subject, students acquire knowledge about the correct usage of the Albanian language in accordance with linguistic norms in different spheres of social life, as future teachers of Albanian language in schools and other educational institutions. In addition, this knowledge represents the basis of the extension and further development of linguistic knowledge in general. In addition, it deals with main and subordinate clauses as well as the direct and indirect speech and the passive voice.

- **Contemporary Albanian Literature**
  Course objectives: - Get acquainted with the circumstances in which modern lietarture emerges and develops. - Get acquainted with the characteristics of styles, types and literary genres. - Get acquainted with the representatives of this period and their works. - Acquire skills for analyzing concrete texts. - Acquire skills for comparative approach and analysis of the relation text – context.

- **Capstone Project**
  This is an activity related to diploma work and professional project. Students are required to complete a project, usually related to their diploma work, to outline the structure of the project, to do research and write down the report.

- **General Linguistics**
  Course objectives: - introduction to linguistics as a scientific discipline - as a theoretical framework for linguistic research; - the beginnings and the history of linguistics as a scientific discipline; - the contribution of linguistic schools in general linguistics; - introduction to the main representatives of these schools;

- **Overview of the World Literature**
  Course objectives: - Introduction to the greatest achievements in world literature as well as application of theoretical knowledge in concrete texts - Introduction to the periodization and classification of world literature (genres, representatives, characteristics, etc.) - Get acquainted with samples from world literature seen from the theoretical perspective and the possibility of application in literary works. - Development of skills and abilities to compare and contrast the main periods and authors.

- **Stylistics and Pragmatics**
  Language serves as a means of communication. It manipulates with a series of tools in order to realize this specific aim. Those include: morphemes, words, collocations, etc. which help realize a real communication. This is after all the main aim of today's system of communication, i.e. to reveal elements which enhance and specify the language of the speaker. All this makes the students capable of communicating at a different level and distinguishes them from the speakers of informal language. Therefore, the aim of this subject is the organization of language varieties expressed in various different texts.

- **Balkan Linguistics**
  In modern linguistics, since the beginning of the 20th century, the so called League of Balkan Languages drew special attention. Languages being part of this group have developed a system of common features (i.e. not occasional and spontaneous), which have been called Balkanisms. I order for a linguistic phenomenon to be called Balkanism, it has to appear in at least two or three Balkan languages. Such common appearances can be noticed at any grammatical level, such as phonetics, morphology, syntax, lexicography, etc.

- **History of Albanian Language**
  The subject encompasses a large portion of the program from the history of written Albanian language, culture and literature. Detailed information regarding the Albanian alphabet is included in this subject. Students will learn about parts of ancient times, beginning with the medieval age and up to date. They will be acquainted with the history of the Albanian language, its alphabet, as well as recent achievements in the field of Albanian language and culture.

- **Comparative Literature**
  The aim of the subject is to introduce students to comparative concepts and the current development of modern literature in general. Through this subject, students will be introduced to comparative ways in modern Albanian literature (i.e. Albanian authors and writers) against other authors and writers. This will help them analyze works from the critical, comparative and contrastive aspect.

Elective courses

- **Macedonian Language for Professional Purposes 1**
  Upon completion of the course Macedonian for Professional Purposes 1, students are expected to broaden and strengthen their abilities for more advanced written and oral expression in Macedonian in the context of the different professional settings. Students are expected to be able to read, write and comprehend various professional texts in Macedonian. They are also expected to acquire knowledge and skills about the general terminology from the field of law, business and economy, administration, computer sciences, language and communication and to be able to use that terminology in the framework of their future professions. Besides accomplishing these professional aims, students are expected to become more autonomous language learners and be able to think critically about different topics in a multilingual and multicultural environment.

- **Macedonian Language for Professional Purposes 2**
  Upon completion of the course, Macedonian for professional purposes 2, students are expected to reconfirm and expand further their abilities for advanced written and oral expression in Macedonian, in the context of their future professions. They should be able to read, write and comprehend different kinds of professional texts in Macedonian, to analyse and discuss those texts, as well as to create their own documents, including professional biography in Macedonian (CV). They should also expand the knowledge of specific terminology from the field of law, business and economy, administration, computer sciences, language and communication and be able to use that terminology in simulation of authentic situations from the professional environment, in debates and exchange of opinion regarding different aspects of these professions.

- **Macedonian Language for Beginners 1**
  The programme Macedonian Language for beginners 1: reading, writing, listening and speaking. Through special exercises and lectures introduction to basic communication in Macedonian language is provided, i.e. introducing, greeting, presentation, enriching vocabulary and write and understand short texts. When we created this program we took into the consideration that students can apply the acquired knowledge further. The material is processed under the principle of combined lectures and exercises, and continuous tasks through which students are actively involved during class and participate with their questions and suggestions.

- **Macedonian Language for Beginners 2**
  The programme Macedonian Language for beginners 2 includes: reading, writing, listening and speaking activities. In this course the following issues are covered: daily routines, planning activities for the next period, description of persons, places and objects. When we created this program we took into the consideration that students can apply the acquired knowledge further.

- **Albanian Language for Beginners 1**
  Albanian Language course for beginners 1 is prepared with the purpose to enable the students, who do not have basic knowledge of the Albanian language, to get to know the characteristics of this language, to gain knowledge of the linguistic structure of the Albanian language, and to extend and apply their knowledge in everyday situations. Correspondingly, they will gain knowledge on the structure of the Albanian language, will overcome a modest set of various lexical and grammatical categories which will enable simple conversations. Even though, it is a second level course for beginners, the course is designed to be flexible and to adapt to the capabilities and interests of students.

- **Albanian Language for Beginners 2**
  Albanian Language course for beginners 2 is prepared with the purpose to enable the students, who do not have basic knowledge of the Albanian language, to get to know the characteristics of this language, to gain knowledge of the linguistic structure of the Albanian language, and to extend and apply their knowledge in everyday situations. Correspondingly, they will gain knowledge on the structure of the Albanian language, will overcome a modest set of various lexical and grammatical categories which will enable simple conversations. Even though, it is a second level course for beginners, the course is designed to be flexible and to adapt to the capabilities and interests of students.

- **English Language for General and Professional Purposes 1**

By the end of each level of this course determined by the placement test taken at enrolment, students are expected to be at different levels as determined by the Common European Framework (CEF) and should be able to understand and use familiar expressions and phrases aimed at the satisfaction of needs of a concrete type; ask and answer questions about personal identification and personal relations; talk and write about their everyday lives, leisure, entertainment, finance, problems; ask and answer questions about university degrees, job skills and situations; invite and respond to invitations read and listen for gist, detail and comprehension; evaluate their own progress; participate in role plays and dialogues on familiar topics and produce a paragraph/ essay on topics related to the course material.

- **English Language for General and Professional Purposes 2**
  By the end of each level of this course determined by the placement test taken at enrolment, students are expected to be at different levels as determined by the Common European Framework (CEF) and should be able to understand and use familiar expressions and phrases aimed at the satisfaction of needs of a concrete type; ask and answer questions about personal identification and personal relations; talk and write about their everyday lives, leisure, entertainment, finance, problems; ask and answer questions about university degrees, job skills and situations; invite and respond to invitations read and listen for gist, detail and comprehension; evaluate their own progress; participate in role plays and dialogues on familiar topics and produce a paragraph/ essay on topics related to the course material.

- **English Language for General and Professional Purposes 3**
  By the end of each level of this course determined by the placement test taken at enrolment, students are expected to be at different levels as determined by the Common European Framework (CEF) and should be able to understand and use familiar expressions and phrases aimed at the satisfaction of needs of a concrete type; ask and answer questions about personal identification and personal relations; talk and write about their everyday lives, leisure, entertainment, finance, problems; ask and answer questions about university degrees, job skills and situations; invite and respond to invitations read and listen for gist, detail and comprehension; evaluate their own progress; participate in role plays and dialogues on familiar topics and produce a paragraph/ essay on topics related to the course material.

- **English Language for General and Professional Purposes 4**
  By the end of each level of this course determined by the placement test taken at enrolment, students are expected to be at different levels as determined by the Common European Framework (CEF) and should be able to understand and use familiar expressions and phrases aimed at the satisfaction of needs of a concrete type; ask and answer questions about personal identification and personal relations; talk and write about their everyday lives, leisure, entertainment, finance, problems; ask and answer questions about university degrees, job skills and situations; invite and respond to invitations read and listen for gist, detail and comprehension; evaluate their own progress; participate in role plays and dialogues on familiar topics and produce a paragraph/ essay on topics related to the course material.

- **English Language 5**
  Academic English is a one semester course which aims to enable the students with skills which can facilitate their language learning and their study progress in an academic teaching and learning environment. The number of hours is 30 (100 minutes once per week). The course should enable students to use those skills in both foreign language (native language classroom) as well as content areas. The course incorporates language skills, study skills and generally applicable skills (listening, delivering oral presentations, constructing arguments) in specific assignments. Therefore, upon completion of the course, the students should be able to deliver successfully oral presentation, participate in an online debate/ discussion forum stating their opinion and arguments and give feedback to others in a constructive manner. In addition, the students should be able to listen and read for gist and detail and write an argumentative paragraph and essay stating their opinion. They should write a problem solution paragraph and essay. They should recognize the abbreviations and symbols in a dictionary as well as practice using monolingual dictionary.They should be able to present visual information in a form of poster presentations. The students should be able to identify main ideas and supporting evidence in a text and to analyse and identify topic sentences in a paragraph. They should be able to identify a purpose of a text, patterns of organization in a text and apply them in their own writing.

- **English Language 6**
  Academic English is a one semester course which aims to enable the students with skills which can facilitate their language learning and their study progress in an academic teaching and learning environment. The number of hours is 30 (100 minutes once per week). The course should enable students to use those skills in both foreign language (native language classroom) as well as content areas. The course incorporates language skills, study skills and

generally applicable skills (listening, delivering oral presentations, constructing arguments) in specific assignments. Therefore, upon completion of the course, the students should be able to deliver successfully oral presentation, participate in an online debate/ discussion forum stating their opinion and arguments and give feedback to others in a constructive manner. In addition, the students should be able to listen and read for gist and detail and write an argumentative paragraph and essay stating their opinion. They should write a problem solution paragraph and essay. They should recognize the abbreviations and symbols in a dictionary as well as practice using monolingual dictionary.They should be able to present visual information in a form of poster presentations. The students should be able to identify main ideas and supporting evidence in a text and to analyse and identify topic sentences in a paragraph. They should be able to identify a purpose of a text, patterns of organization in a text and apply them in their own writing.

- **Public Speaking**
  Upon completion of this course, the students will gain knowledge about the communication process, the ethical responsibilities of public speaking and the different types of informative and persuasive speeches. In addition, the students will acquire skills necessary for preparing and delivering different types of speeches, audience analysis, researching speech topics, preparing speeches etc. After completing the Public Speaking course, the students will be able to think critically through constructive self-criticism and criticism towards the speeches of the others.

- **Debate and Presentation Skills**
  Through this course students will; gain tools for arguing effectively and developing their confidence in front of an audience; construct, develop, and practice presenting arguments in a variety of ways including - individual, pair and group presentation; learn to use persuasive rhetoric to put forward logical arguments in support of a position on a current issue; become familiar with the stages of formal debate, specifically the British Parliamentary style;

- **Intercultural Studies**
  Having completed this course the students will able to identify global questions and problems from the perspectives of different cultures, the communication dynamics in the other cultures, the similarities and the differences between their values and those of other cultures, as well as the similarities and differences between their communication practices and those from other cultures. In addition, students are expected to become more aware of the stereotypes that society has for different cultures and as a result will better understand their place in the global community. The students will start thinking critically about topics related to their ethnicity, gender identity, class, religion, national origin, age and other demographic characteristics and their impact on the communication process. After finishing Intercultural Studies, the students will also gain communication skills for working in groups through participation in research projects and will acquire the necessary skills to present their research projects.

- **Communication Skills**
  The course Communication Skills is designed to enable students to practically apply interpersonal communication. Students will have the opportunity to learn interpersonal skills (such as perception, listening, verbal and non-verbal communication); public speaking (such as organization, delivery and the basics of writing public speeches) and small group communication (such as leadership, self-confidence and listening). The course will also focus on providing basic knowledge and understanding of the job hunting process through written and oral communication by doing tasks such as writing a resume and a cover letter, conducting interview simulations etc.

- **Advanced Excel**
  The purpose of this course is to provide the students with advanced knowledge of this application and of the opportunities offered by the Microsoft Excel application, as well as to enable them to carry out advanced tasks, which are associated with their faculty's program.

- **Advanced IT skills**
  The aims of this course are: To enable students to acquire basic knowledge and skills in the field of information sciences; To enable the students to acquire theoretical and practical knowledge in Microsoft Office applications (Windows, Word, PowerPoint, Excel, Access) and to apply them in real life situations; To enable the students to work individually or in groups on practical projects.

- **Advanced Word**
  The aim of this course is to enable the students to acquire advanced knowledge of Microsoft Word and PowerPoint and to familiarize them with the opportunities, which are offered by them. Moreover, it will enable the students to independently implement various projects and specific complex tasks, which are associated with the program in which they study.

- **Google Apps**
  The aims of this course are: To enable the students to acquire advanced knowledge and skills in the field of electronic services (cloud applications); To enable the students to acquire theoretical and practical knowledge in Google Docs (G-mail, Documents, Spreadsheets, Presentations, Drawings and Forms) and to apply them in real life; To enable the students to work individually or in groups on various online projects, directly through the web browser.

- **Advanced Access**
  Databases are ideal tools for tracking large volumes of Data and Microsoft Access is a quite popular and powerful tool, which is used for designing and developing Windows-based databases. This course is intended for new users of Access where the most important functions needed for working with databases are processed.

- **Desktop Publications**
  The aim of this course is designing and processing raster and vector graphics through the leading programs Adobe Photoshop and Illustrator, as well as designing and publishing commercial materials for print using Adobe InDesign.

- **Web Publications**
  Developing even a simple web page according to current standards requires knowledge of Hypertext Markup Language (XHTML) and Cascading Style Sheets (CSS). Most of the websites also use images, whether in the form of banners, buttons, logos, photos or scans. Adobe Fireworks is built as a tool to create and manipulate images from the web and to allow the makers to optimize these images in order to reduce the file size. Firework also provides an excellent integration with Dreamweaver. This series provides a comprehensive introduction to XHTML, CSS and creating web graphics.

- **Albanian Language and Writing Culture**
  The course, Albanian language and writing culture, is a synthesis of rules and guidelines for improvement of the skills for written and oral expression in Albanian. Students are expected to improve these skills by becoming familiar with the spelling and punctuation rules, some morphological norms, as well as the Albanian syntax, all in order to achieve proper use of the language. An accent will be put on motivating them for fluent speaking and raising their awareness for use of the Albanian pure standard language. A special attention will also be paid to encouraging students to advance the process of writing and increasing their understanding about the differences between specific genres. The issue of academic integrity (plagiarism) will also be tackled, as well as the specific terminology of the different areas of specialization. All these topics will be offered as separate lessons, that is, as rules, guidelines and exercises, which complement each other.

- **Albanian Language for Specific**
  The subject aims at improving and perfecting the expression of Albanian language (speaking and writing). Specifically, the course aims to introduce students to specific terms, the possibilities of its use, with the most common errors in daily speech, but also for communication in specific circumstances. The students will learn about the conditions in which the rules work, so they can use them not only for tasks related to the subject but also in their future profession.

- **Academic Writing in English**
  In this course, students' academic writing skills will be enhanced in a variety of ways. Students will be enabled to communicate their ideas in a clear, fluent and effective way in order to produce a piece of writing. Students' academic writing skills will be developed through activities that promote writing like: writing different types of paragraphs and essays. In addition, students will be introduced to paraphrasing and citing rules as well as will be made aware of what plagiarism is. Giving feedback on students' pieces of writing will involve self-correction, peer-correction and teacher-correction of content, organization and language errors.

- **Academic Writing in Macedonian**
  After finishing the Academic Writing in the Macedonian course, the students are expected to gain appropriate knowledge and advanced communication in Macedonian language with particular emphasis on writing skills. In addition, it is expected that students will become more autonomous and responsible learners. Moreover, students will be able to improve their writing skills in more levels and thereby they will become more confident and more competent when writing in Macedonian. They will be able to reflect critically on different topics, to make conclusions and they will develop skills for excellent written and oral communication in Macedonian.

- **Academic Writing in Albanian**
  By the end of each level, the students are expected to write an essay and a research paper based on the rules learned during the semester. Specifically, from them it is expected to know the function, the structure and the

different types of paragraphs, ways of choosing research topics, collecting the material, the rules for source documentation and the final model.

- **German Language (level 1 to 4)**
  After completing each level, students will be able to gain appropriate knowledge according to the European Language Framework (specifically and concretely determined by level). In addition, students are expected to become more autonomous and more responsible language learners. By the end of the course, students will be able to think critically and make conclusions about different topics based on the texts that they have read, as well as to express their thoughts and opinions in written and spoken German.

- **Environmental Protection**
  The aims of this course are: To familiarize the students with the basic environmental problems; To familiarize the students with the role of humans as the key factor in the process of pollution and environmental protection; To familiarize the students with the influence of various environmental pollutants on health, the professional activity and the organizational ability of the human factor; Creating positive habits for the environment and raising the awareness for a healthier and cleaner environment; International and national legislation and international conventions on the environment; Introduction to international and national global policies in the field of environment; The environment as a condition for sustainable economic development; The role of the society in the protection of the environment; Introducing the major risks to a healthy environment; Introducing the National Environmental Strategy of the Republic of Macedonia.

- **Professional Career Development**
  This course offers practical, results-oriented instruction for seeking, obtaining and keeping employment. It is intended to provide students with the appropriate job skills needed in the modern workplace. Specific tasks that will be covered will be composing an effective c.v., writing a letter of inquiry/interest, interviewing skills, and formal communication within the office (memos, formal emails to superiors or customers, reports, etc.). Additional elements that will be covered will be how to conduct a self-evaluation, how to manage inter-office conflict, and how to seek promotions actively. Although the primary focus of this course will be on white-collar employment, the skills obtained through the instruction are applicable to the job search process generally.

- **Human Rights and Freedoms**
  The struggle for human rights begins with the historic efforts to identify them. Over the time, the corpus of rights and freedoms that are incriminated by laws or international treaties is expanding but it certainly does not prove that the same are respected in practice. Human rights at the first were considered as internal matters of states (under the principle of absolute sovereignty of states) and only in more recent times have gained the title of jus cogens norms. This course will study how to develop doctrine on human rights, types and categories of human rights and will be studied the relevant documents that regulate certain rights. The purpose of this course is: to introduce students to the concept of international law on human rights, implementation of the same, influence in the formulation of national policies; This will encourage students to critically reflect on the relationship between international law and national law; make them aware of current international events, how they affect the daily lives of people in the world; encourage students to contribute in matters of drafting laws for the protection of human rights.

- **English Language for Public Administration, Political Sciences and Communication 1**
  English for Public Administration, Political Sciences and Communication 1 and 2 are one semester courses each, for students studying Public Administration, Political Sciences and Communication. Students from International Communication can follow them, as well. The courses focus on development of language proficiency in general and subject-related vocabulary, development of academic writing and reading skills and discussion of articles from the fields of Public Administration and Political Sciences and International Communication as part of their speaking skills. Materials to be used are from different sources, including textbooks from the aforementioned fields, as well as authentic documents and texts. The main focus is on using the professionally related vocabulary for communication and development of students' future careers.

- **Theory of Literature 1**
  Course objectives: - Get acquainted with the literary theory as a scientific discipline - Gain knowledge about the usage of theoretical-literary notions, necessary for studying literature and analyzing literary texts; - Differentiate metric characteristics of the verse, which they will be able to use later when analyzing concrete texts; - Get acquainted with the methodology of the 20th century.

- **Theory of Literature 2**
  Course objectives: - Introduction to stylistics; - Acquire skills in figurative analysis of concrete samples; - Acquire skills in the analysis of narrative aspects; - Acquire skills in hermeneutical analysis based on theoretical terminology; - Acquire skills in analyzing texts of different types and genres;

- **Sociolinguistics 1**
  Within the framework of socio-linguistics, students will get acquainted with the basic concepts that have to deal with relations between the language and society, namely the way of utilizing language in different social contexts, as well as with main issues of language varieties. Students will get acquainted with all linguistic phenomena in a social community. In particular, the act of conversation and communication will be dealt with, including communicative competences. Today's linguistic development is also important when compared to the general cultural and social development.

- **Sociolinguistics 2**
  In the second part we will be analyzing some socio-linguistic phenomena such as: the difference between language and dialects, language and planning, children's speaking skills acquisition, definition of situations of diglossia, diasystems and bilingualism, etc. Of equal importance are studies on social communities compared to language communities. The individual speaker and the community speaker. Language varieties. The act of speech and communication. Communicative competence. Language difference. Levels of socio-linguistic analysis. Social differences and language behavior. Language planning. Cases of contact between Albanian and other neighboring languages. The language of the Diaspora.

- **Assessment and Planning**
  The subject encompasses the assessment of educational work of students and pupils once they start to work with their future learners in an active way. Assessment as such is a very important item and is influenced by many factors which may cause motivation or desperation of learners in their work engagements. Planning is part of a teacher's professional work and they can direct their students towards successes in their lives. In the educational process, it is of crucial importance how to direct students towards the best possible way in planning and accomplishing a given task.

- **Inclusion of Special Needs Students**
  The aim of the subject is to include all students that may be facing mental and/or physical disorders and limitations. The Ministry of Education and Science aims at providing equal learning opportunities for everyone, because handicapped students can learn and perform better when they are in the association of their peers, rather than separated from the group. These students need to be treated by using special working forms, means and methods. The disabilities may include vision, hearing, cerebral palsy, etc., diagnosed respectively by the physicians.

- **Children's literature**
  Course objectives: - Introduction to special characteristics of children's lietature; - Recognition of specific forms of expression in the world's children's literature (main representatives) - Recognition of the relation between the children's literature and expressive skills in children; - Recognition of socio-cultural values and circumstances in which children's literature developed; - Gain further knowledge about the children's literature in Albanian literature and in the world; - Development of working skills with regard to main texts in children's literature.

- **Text Analysis and Literary Criticism**
  The aim of the subject is to introduce students to the matter of basic analysis of literary criticism as a phenomenon, basic terminology and the development of this discipline. In addition, students are acquainted with a complementary interaction in the theory of literature, types of analyses based on specific texts. They are also taught to make synthesis, comparison and concrete analyses.

- **English Language for Public Administration, Political Sciences and Communication 2**
  English for Public Administration, Political Sciences and Communication 1 and 2 are one semester courses each, for students studying Public Administration, Political Sciences and Communication. Students from International Communication can follow them, as well. The courses focus on development of language proficiency in general and subject-related vocabulary, development of academic writing and reading skills and discussion of articles from the fields of Public Administration and Political Sciences and International Communication as part of their speaking skills. Materials to be used are from different sources, including textbooks from the aforementioned fields, as well as authentic documents and texts. The main focus is on using the professionally related vocabulary for communication and development of students' future careers.