

SEE University Language Center – Basic Skills English Program
Winter Semester 2009
Course title: Level 1
Course section:

Meeting time:
Class room:
Lecturer:
Office:
Office tel.:
E-mail:
Office Hours:

✓ **Course Information**

Basic Skills English Level 1 is a one-semester course meeting 8 class hours per week. The full length of the course is 14 weeks.

✓ **General Course Content**

The course will focus on the four main language skills: reading, writing, listening and speaking. Students are expected to be prepared for class with an **original book**, (used or new, but without writing in it) by the end of add/drop week. If they fail to be prepared they will receive a minus for each class without an appropriate book. Apart from the **NEW ENGLISH FILE (elementary)** books, supplementary materials such as newspapers, videos, books, extra materials taken from other English Language Teaching books and other resources will be given to students.

✓ **General Course Goals**

By the end of this course students are expected to be at level of A1 CEF (Common European Framework) and should be able to understand and use familiar expressions and very basic phrases aimed at the satisfaction of needs of a concrete type; introduce themselves and others and ask and answer questions about personal details, describe their daily routines; talk about their family; describe a person/place/room; give directions and interact in a simple way provided the other person talks slowly and clearly and is prepared to help. Students will be able to read and comprehend short, simple texts and respond to them. In terms of writing, students will be able to correctly form a paragraph on topics related to the course material.

✓ **Detailed Course Goals and Objectives**

Students should be able to

A. Introduce themselves and others

1. Use personal pronouns to introduce themselves and their family members.
2. Use the forms of "to be" in present simple to compare their parents' professions.
3. Be familiar with nationalities, countries and ages.
4. List things Ss like or dislike about different countries.
5. **Ss participate in a role play introducing each other at a party. (Rubric)**

B. Describe daily routines

1. Tell and use the parts of the day (morning, afternoon, evening)
2. Tell time to talk about daily routines.
3. List different types of habitual activities.
4. Use the adverbs of frequency.
5. Use present simple for habitual actions.

6. Describe a day in the life of someone famous. (Rubric)

7. Compare and contrast daily routines with a classmate and report things they have in common and different. (Rubric)

C. Talk about their family

1. Use vocabulary related to family.
2. Use descriptive adjectives.
3. Use possessive adjectives.

4. Bring photos of their family members and talk for three minutes. (Rubric)

5. Describe your position and role in the family. (Rubric)

D. Describe a person

1. Use vocabulary related to jobs, professions, colours and physical appearance.

2. Describe your partner. (Rubric)

3. Game - Who am I? Guessing professions

E. Describe a place/room

1. Identify rooms.
2. Identify pieces of furniture
3. Identify and use prepositions of place.
4. Write a description of their room.

5. Describe a room to your partner and s/he draws a picture according to the description.

6. Ss draw what the T describes.

7. Ss role play a phone call requesting a lost item. (Optional)

F. Giving directions

1. Use imperatives.
2. Use directional words.
3. Use vocabulary related to institutions
4. **Using a map to give directions to reach a destination. (Rubric)**

G. Write a paragraph

1. Recognize and write topic and concluding sentences.
2. Organize details in a logical order with the use of transition signals.
3. Write supporting sentences for a topic sentence
4. Correctly format a paragraph
5. Use correct punctuation, capitalization and spelling in a paragraph.

Introduce:

Past Simple (Correct pronunciation of –ed endings)

✓ **Assignments**

Different types of assignments will be counted towards the final grade, such as workbook exercises, quizzes, in-class writings and participation through communicative tasks. Students are expected to complete these assignments on time and during the class. The assignments can not be made up except in case of an excused absence (medical condition or other emergency).

✓ **Materials**

NEW ENGLISH FILE *Elementary* (*Student's book and Workbook*)

Notebooks and other materials

✓ **Policies**

Attendance:

- Students are expected to come to class regularly and on time.
- Every late coming and absence will be properly noted by the teacher in the class register list.
- Three late comings will result in one unexcused absence.
- Five unexcused absences will result in exclusion from the mid-term and/or final achievement tests.

Assessment:

Assessment criteria are selected to measure and reward both effort and achievement, and are applied equally to all students without bias.

- Final course grades will be determined based on the following grading criteria:

Attendance	10
Participation (Speaking Skills)	10
Quizzes	15
Writing skills	5
Homework	10
Final exam	40
Writing skills evaluation	10
Total:	100

- *The Writing skills evaluation will be given at the same time as the final exam, but will not count as part of the final exam grade.*
- Final course grades will be awarded according to the following scale:

95% - 100%	10.0
86% - 94%	9.0
77% - 85%	8.0
68% - 76%	7.0
60% - 67%	6.0
59% - below	5.0

- In order to be promoted the next level in the Basic Skills English program, a student must meet the following two course requirements:
 1. Have a **cumulative course grade** of six (6) or higher;
 2. Earn 60% or higher on the final exam.
- If a student earns a final course grade of six (6) or higher *but does not reach 60% on the final exam*, he/she will **not** receive a final grade. Instead, he/she will receive an *Incomplete* and be required to take a make-up examination or repeat the mid-term and final examinations during the following semester. (NB: If a student fails to complete the course within one academic year of receiving an incomplete, he/she will receive a final course grade of five (5) and be required to take the course again completely.)

Plagiarism. Cheating on an achievement test will result in immediate expulsion from the testing room and zero (0) points on the test. The student's name will also be reported to his/her faculty dean. Cheating and all other cases of plagiarism will be handled in accordance with policies outlined in the SEEU Book of Rules.

Course Hours per Week: 8

Textbook(s): **New English File (Elementary) Students' book and Workbook**

Week 1 28- 02 October	Introduction
Week 2 05-09 October	<p>Orientation week / Introduction to the course Introduction (getting to know each – other) :</p> <p>Students try to introduce themselves (after teacher has introduced him/herself) by considering the following questions:</p> <ul style="list-style-type: none">- What's your name?- Where are you from?- What's your phone number?- What's your address?- What are you studying?- Why do you want to learn English? <p>Saying "Hello" In pairs Ss make dialogues (introducing):</p> <p>"Hello, Hi, / Nice to meet you."</p> <p>* The next activity is related to the previous one. They use 3rd person singular to introduce a friend. * Matching activity (Subject – personal pronouns - to the verb BE)</p> <p>+ additional exercises</p>
Week 3 12-16 October	<p>FILE 1A & 1B Introduce themselves and others Speaking: Saying Hello (p4) Grammar: verb be + pronouns, (p4) (Extra practice TB p140) 1 & 2 Vocabulary: numbers 1-20; Saying goodbye (p5) 3 Speaking: p7 and Where are they from? TB p186 3 Vocabulary: Countries and nationalities (p6), numbers (p7) 3 Grammar: verb be (p7) (Extra practice TB p141) 2</p>
Week 4 19-23 October	<p>FILE 1C & 1D Introduce themselves and others Listening: p8(T1.19) Speaking: p9, #3 & #6, also include Communication Interview, p111, 1C. Grammar: Possessive adjectives (p9), Classroom language (p10, a & b) Grammar: a/an, this/that/these/those (p11) Practical English: On a plane(p12) Speaking: Participating in a role play introducing each other at a party. 5 What Do you Remember (pp.14-15, appropriate activities) In-Class Writing #1: Writing a paragraph (introduction) p.13 Write about yourself</p>
Week 5: 26-30 October	<p>FILE 2A-2C Describe a person Vocabulary: Verb phrases (p16 and TB 144) and Jobs (p20) 1</p>

	<p>Grammar: Present simple (p17, part b, p18 & TB p145) and a/an + jobs (p21 & TB 146) 1</p> <p>Reading: When Natasha meets Darren (p18) and A Double Life (p20)</p> <p>Listening: p19</p> <p>Speaking: Meeting People (p19)</p> <p>Listening & Speaking: p21 and play Guess my job 3</p>
<p>Week 6 : 02-06 November</p>	<p>FILE 2D and 3 A Talk about their family</p> <p>Vocabulary: Family (p23, Vocabulary Bank p145), Colours(p146) 1</p> <p>Speaking: p.23 and Who's Who (TB p192)</p> <p>Revise & Check: Can you say this in English (p27)</p> <p>Vocabulary and Grammar: Adjectives (p28, 29, TB p148) 2</p> <p>Speaking: Bring a photo of a family member and talk for three minutes 4</p> <p>Practical English 2: At a Hotel</p>
<p>Week 7: 09-13 November</p>	<p>FILE 3B Describe daily routines</p> <p>Grammar: present simple and prepositions telling time (p30 and TB p149) 2</p> <p>Vocabulary: Daily routine (p30) and A Day in the Life of an English Teacher (TB p194) 3</p> <p>Reading & Listening: How Stressed (p. 30-31)</p> <p>Speaking:</p> <p>Describe a day in the life of someone famous 6</p> <p>Compare and contrast daily routines with a classmate and report things they have in common and different 7</p>
<p>Week 8: 16-20 November</p>	<p>FILE 3D</p> <p>Grammar: adverbs of frequency (p.32, parts c & d, TB p150 and How Often: TB p 195) 4</p> <p>Reading: Fascinating Festivals (p34)</p> <p>Vocabulary: the date (p34 and TB p196)</p> <p>Grammar: Prepositions of time (p35 and TB p151) 2</p> <p>Revise & Check: Can you say this in English (p39)</p> <p>Practical English: In a coffee shop</p> <p>Quiz 1</p>
<p>Week 9: 23-27 November</p>	<p>Extra activities:</p> <p>Vocabulary: Descriptive Adjectives (handout)</p> <p>Speaking: Describe a partner/ person #2</p> <p>Writing: Write a paragraph describing a partner/person (handout)</p>
<p>Week 10: 30-04 December</p>	<p>FILE 5B Introducing Past Simple:</p> <p>Reading: A tale of two Sydneys</p> <p>Listening 5.5 -5.6 p.54</p> <p>Grammar: Past Simple p130</p> <p>Vocabulary: Past time expressions p.55</p> <p>Speaking: "Find someone who" p.55</p>

<p>Week 11: 14-18 December</p>	<p>FILE 6A-6B Describe a place/room Vocabulary: Houses and furniture (p.64, p.151), Prepositions of place (p.66) and Where Is It? (TB p.206) 1-3 Grammar: There is/there are (p.64,p.132) Reading: A House with a history Speaking: Practice there is /there are(p.65) Writing: Ss write a description of their room 4 Describe a room to your partner and s/he draws a picture according to the description 5 Ss draw what the T describes 6 Ss role play a phone call requesting a lost item 7</p>
<p>Week 12: 21-25 December</p>	<p>FILE 6- Practical English Asking and Giving Instructions p.72 Giving Directions Vocabulary: Places in a city (p.71, p.152) and Institutions 3 Speaking: Find the difference (TB p208) Using a map to give directions to reach a destination. 4 Quiz 3</p>
<p>Week 13</p>	<p>Revision</p>